

Computer Usage

All members of staff and learners using the computer facility agree to abide by the school policy. The school has measures to ensure that learners only access suitable material appropriate to the school environment.

Some learners may come across unsuitable material such as pop-up advertisements whilst using the school networked computers. The school cannot accept liability if these materials are accessed, nor any consequences resulting from the internet access. All learners, excluding those under 18 years of age, may have some unsupervised access to computers for independent research or study. However, work on computers is generally monitored. Not all of the information freely available on the Internet is reliable or helpful. Learners and employees must evaluate the source of the information, as well as the information itself, to determine its appropriateness and usefulness. If they come across inappropriate material, they should report this to their teacher.

Summary

A list of things that members of staff and learners are not permitted to do:

1. Download any files, especially music and videos, from the Internet, unless the material is free for commercial use and royalty free.
 2. Install any applications or software on to the school computers.
 3. Everyone must honor copyrights and licenses, as well as the legal rights of the software producers and network providers.
 4. Create or transmit any offensive, obscene or offensive images, data or other material in any form.
- The school is not responsible for learners or members of staff who access the internet using 3G/4G through their own data connection.
 - The school does not take responsibility for devices of learners under age of 18. This is the responsibility of the parent/guardian to ensure that the correct filters are placed before arrival at the school.
 - Personal data should not be stored on school computer hard drives where more than one person has access. All computers are installed with antivirus software - if a device is connected the software automatically will suspect if there is a virus or infection.

Consequences

Use of school's internet is a privilege. Failure to abide by the terms of this policy will result in computer/network privileges, and/or receive suspension or expulsion. There will also be no refund given to the remainder of the course.